

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

John Hustis Elementary

600 S. Hustis. St · P.O. Box 326
Hustisford, WI 53034
(920) 349-3228

Todd Bugnacki

Interim Superintendent

Nicole Feucht

Director of Financial Services

Peter Moe

K-12 Principal

Buildings and Grounds Committee - AGENDA

Notice is here given that the **Buildings and Grounds Committee** of the Hustisford School District Board of Education will meet on **Monday, August 3, 2026**, at 4:00 p.m. in the Library at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

A quorum of the School Board may be present at this committee meeting; however, no official School Board action will be taken at this committee meeting.

School board members on this committee include Kevin Muche, Chair, and Nate Dorn, Member, Steve Weinheimer, Member

Meeting call to order

AGENDA:

1. Minutes approval: Approve minutes from January, 5, 2026, April 6, 2026 and June 2, 2026.
 - a. The Committee may take action to approve the minutes from the January, 5, 2026, April 6, 2026 and June 2, 2026 Building and Grounds Committee meetings.
2. Bassett Contract: Bassett has provided preventative maintenance for the district's HVAC systems. With the minimal use of facilities, modifications are needed to the Bassett contract. Discuss changes to the HVAC contract for the 2026-27 school year.
 - a. The Committee may take action to approve the revised Bassett contract and forward to the full Board for consideration and approval.
3. Cold Patch: The district purchased cold patch from the Village to fill pot holes in the parking lots and driveways of both schools. The Department of Public Works was kind enough to allow us to purchase the patch fill for a cost under \$80.00.
 - a. No action required.
4. JHE Playground: The current condition of the main piece of playground equipment at JHE is in need of repair. The Custodian staff completed a Safety Inspection checklist of the equipment and it was found to be in poor shape with hazardous sections. Until such repairs are made, the playground has been barricaded off to prevent use.
 - a. No action required.
5. Facility Usage: Discuss the new Facility User Categories and fees.
 - a. No action required.

Next tentative meeting: Tuesday, September 8, 2026

Posted: July 30, 2026

"Notice is hereby given that a majority of the Hustisford School District Board of Education may be present at the above scheduled meeting of the Building and Grounds Committee to gather information about a subject over which they have decision-making responsibility. Should a majority of the Board be present at this meeting, it will constitute a meeting of the Board of Education. The Board will not take any formal action at this meeting."

The Hustisford School District does not discriminate on the basis of age, race, color, sex, national origin, ancestry, religion, creed, pregnancy, marital or parental status, gender, sexual orientation, homelessness status, physical, emotional, or learning disability/handicap, in its curricular, career and technical education programs, co-curricular programs, student services, recreational or other programs and activities, or in admissions or access to programs or activities offered by the school district in its employment practices. The Superintendent of Schools has been designated to handle inquiries regarding non-discrimination issues. He/she can be reached at: Superintendent of Schools, Hustisford School District, 845 South Lake Street, Hustisford, WI 53034 (920-349-8109)

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Principal

Alex Pishler
Director of Special Education/Psychologist

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Peter Moe
Principal

Glen Falkenthal
Athletic Director

Buildings and Grounds Committee MINUTES

Notice is here given that the **Buildings and Grounds Committee** of the Hustisford School District Board of Education will meet on **Monday, January 5, 2026**, at 4:00 p.m. in the Conference Room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

A quorum of the School Board may be present at this committee meeting; however, no official School Board action will be taken at this committee meeting.

School board members on this committee include Kevin Muche, Chair, and Scott Firari, Board Member, also in attendance Nicky Feucht, Clint Bushey and Todd Bugnacki.

Meeting called to order at 4:00 p.m. by Kevin Muche.

AGENDA:

1. Building and Grounds Update
 - a. No action required
2. Grounds service and maintenance: Discussed change in billing cycle from Husty Lawns and Services LLC, and services provided.
 - a. No action taken.
3. Facility Overview - reviewed current facilities master plan and update as necessary. (See accompanying 10 year plan)
 - a. No action taken.

Next tentative meeting: February 2, 2026 at 4:00 PM

Adjourned: Motion made by Steve Weinheimer, seconded by Kevin Muche, adjourned at 4:33 p.m.

Approved: August 3, 2026

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Home of the Falcons

HUSTISFORD SCHOOL DISTRICT

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Glen Falkenthal
Athletic Director

Buildings and Grounds Committee MINUTES

Notice is here given that the **Buildings and Grounds Committee** of the Hustisford School District Board of Education will meet on **Monday, April 6, 2026**, at 4:00 p.m. in the Conference Room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

A quorum of the School Board may be present at this committee meeting; however, no official School Board action will be taken at this committee meeting.

School board members on this committee include Kevin Muche, Chair, and Nate Dorn, Board Member, Steve Weinheimer, Board Member, also in attendance Nicky Feucht, Clint Bushey and Todd Bugnacki.

Meeting called to order at 4:02 p.m. by Kevin Muche.

AGENDA:

1. Building and Grounds Update -discussed miscellaneous maintenance and facility repairs.
 - a. No action required
2. Facility Usage - discussed current facility usage and planned usage in summer and fall 2026.
 - a. No action required.
- 3.

Next tentative meeting: May 4, 2026 at 4:00 p.m.

Adjourned: Motion made by Nate Dorn, seconded by Kevin Muche, adjourned at 4:45 p.m.

Approved: August 3, 2026

"Notice is hereby given that a majority of the Hustisford School District Board of Education may be present at the above scheduled meeting of the Building and Grounds Committee to gather information about a subject over which they have decision-making responsibility. Should a majority of the Board be present at this meeting, it will constitute a meeting of the Board of Education. The Board will not take any formal action at this meeting."

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Glen Falkenthal
Athletic Director

Buildings and Grounds Committee MINUTES

Notice is here given that the **Buildings and Grounds Committee** of the Hustisford School District Board of Education will meet on **Tuesday, June 2, 2026**, at 4:00 p.m. in the Conference Room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

A quorum of the School Board may be present at this committee meeting; however, no official School Board action will be taken at this committee meeting.

School board members on this committee include Kevin Muche, Chair, and Nate Dorn, Board Member, Steve Weinheimer, Board Member, also in attendance Nicky Feucht and Todd Bugnacki.

Meeting called to order at 4:03 p.m. by Kevin Muche.

AGENDA:

1. Grounds Maintenance: With no summer school and no school next year, discussion is needed on how best to maintain our grounds, specifically the grassy areas and fields. Discussion with our lawn service provider is necessary to provide clarity on the district's expectations.
 - a. Motion made by Kevin, seconded by Nate, approved 3-0 to approve changing the lawn services to 1200.00 per month for 2-3 mows and trimming and referred to the full Board for consideration and approval.
2. Facility Usage: Discussed current facility usage (gyms, fitness center & fields) and planned usage in summer and fall 2026.
 - a. No action required.
3. Building shutdown: Discussed and reviewed process to ready the building(s) for little to no use throughout the summer and through next school year. It is anticipated that most spaces in both buildings will not be used. Discussed the necessary steps to prepare for minimal building usage. Items considered were service agreements, utilities, inventory, maintenance etc.
 - a. No action required.

Next tentative meeting: Monday, July 6, 2026

Adjourned: Motion moved to adjourn by Nate, Steve seconded, 3-0 at 5:01 p.m.

Approved: August 3, 2026

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Addendum

Company

Bassett Mechanical
W136 N4829 Campbell Dr
Menomonee Falls, WI 53051
Ph: 920-759-2500 Fax: 920-759-2525

Addendum Date: 7/10/2026
Addendum Number: TC - 07102026

Bill To Identity

Hustisford School District
600 S Hustis Street
Hustisford, WI 53034
Nicole Feucht

Agreement Location

Hustisford School District
600 S Hustis Street
Hustisford, WI 53034
Nicole Feucht

Addendum Start Date:
07/01/2026

Removed Equipment Elementary School:

- Condenser 1A; 3A; 5A; 6A
- Pneumatic Controls 1; Pneumatic Controls 2
- Pneumatic Thermostats 1 - 26
- VAV's 1 - 23

Removed Equipment HR/SR High School:

- Rooftop Unit - RTU 1; RTU 2
- Make up Air - MAU 1
- Water Heater - WH 1; WH 2
- Unit Heater - UH 1; UH 2; UH 3; UH 4
- Pneumatic Controls 1; Pneumatic Controls 2
- Pneumatic Thermostats 1 - 36
- VAV's 1 - 36
- Exhaust Fan - EF1; EF2; EF3

Current Annual Amount at Location: \$40,752.00
Decrease: \$23,508.00
New Total: \$17,244.00

KAUKAUNA, WI (HQ)
1215 Hyland Ave.
Kaukauna, WI 54130

MILWAUKEE, WI
W136 N4829 Campbell Dr.
Menomonee Falls, WI 53051

MADISON, WI
4017 Owl Creek Dr.
Madison, WI 53718

WAUSAU, WI
4403 Stewart Ave., Suite B
Wausau, WI 54401

ROCHESTER, MN
570 High Point Dr. NE
Byron, MN 55920



www.BassettMechanical.com
(800) 236-2500



**BASSETT
MECHANICAL**

• CONTRACTING • ENGINEERING • METAL FABRICATING • SERVICE

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Upon execution, as provided below, this agreement shall become a binding and enforceable agreement against both parties hereto. Customer, by execution of this Agreement, acknowledges that they have authority to enter into this Agreement.

Contractor

Tim Campbell

Signature (Authorized Representative)

Tim Campbell

Name (Print/ Type)

920-716-3573

Phone

07/10/2026

Date

Customer

Signature (Authorized Representative)

Name (Print/ Type)

Title

Date

PO#

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Creating Customers for Life®

MAINTENANCE AGREEMENT FOR BUILDING ENVIRONMENTAL SYSTEMS

Company

Bassett Mechanical
W136 N4829 Campbell Dr
Menomonee Falls, WI 53051

Proposal Date: 7/1/2026

Proposal Number: P04466

Agreement Number: C1756

Ph: 920-759-2500

Fax: 920-759-2525

Bill To Identity	Agreement Location
Hustisford School District 600 S Hustis Street Hustisford, WI 53034 Attn: Nicole Feucht	Hustisford School District 600 S Hustis Street Hustisford, WI 53034 Attn: Nicole Feucht

Bassett Mechanical will provide the services described in the maintenance program indicated below.

MAINTENANCE PROGRAM: Planned Maintenance (S/A CPMII) **SCHEDULES:** *Equipment Schedule

Agreement coverage will commence on 7/1/2026.

The Agreement price is \$17,244.00 per year, payable in advanced installments of \$1,437.00 per Month beginning on the effective date of 7/1/2026 through 6/30/2027.

This proposal is the property of Contractor and is provided for Customer's use only. Contractor guarantees the price stated in this Agreement for thirty (30) days from the proposal date above. This proposal will become a binding Agreement only after acceptance by the Customer and approval by an officer of the Contractor as evidenced by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise, or condition on behalf of Contractor which is not expressed herein.

Company

Tim Campbell

Signature Sales Consultant

Tim Campbell

Accepted for Company by: Signature

Tim Campbell - Sales Manager

Name & Title

07/10/2026

Date / Phone / Fax

Customer

Signature (Authorized Representative)

Name (Print)

Title

Date

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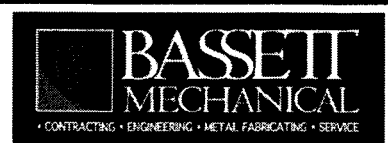
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Planned Maintenance (S/A CPMII) Program

This agreement is designed to provide the Customer with an ongoing maintenance agreement. This agreement will be initiated, scheduled, administered, monitored, and updated by the Service Provider. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and the Service Provider's own experience.

COMPLETE PROFESSIONAL MAINTENANCE: Comprehensive maintenance program with computerized tasking to ensure the highest standards are followed, reducing breakdowns, providing equipment reliability, and helping to extend the life of your equipment.

TEST AND INSPECT: On-site labor, travel labor, and travel and living expenses are required to visually INSPECT and TEST equipment to determine its operating condition and efficiency. Typical activities could include:

*TESTING for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); flue gas analysis; safety controls, combustion and draft; crankcase heaters, control system(s), etc.

*INSPECTING for worn, failed, or doubtful parts; mountings, drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil, and/or refrigerant leaks, etc.

PREVENTIVE MAINTENANCE: On-site labor, travel labor, and travel and living expenses are required to clean, align, calibrate, tighten, adjust, and lubricate equipment. These activities are intended to extend the equipment's life and assure proper operating conditions and efficiency. Typical activities could include:

*CLEANING coil surfaces; electrical contacts; burner orifices; passages and nozzles; pilot and igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes, etc.

*ALIGNING belt drives; drive couplings; coil fins, etc.

*CALIBRATING safety controls; temperature and pressure controls, etc.

*TIGHTENING electrical connections; mounting bolts; refrigerant piping fittings; damper sections, etc.

*ADJUSTING belt tension; refrigerant charge; super heat; fan RPM; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.

*LUBRICATING motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages, etc.

PRIMARY TECHNICIAN: An assigned primary and secondary technician for your facility.

ASSIGNED PROJECT MANAGER: An Assigned HVAC Specialist to assist you with future planning, budgeting, system upgrades, and current project needs.

DOCUMENTATION: On-going communication regarding the history of your equipment as well as the current performance of the system through service reports and Bassett's web-based reporting platform.

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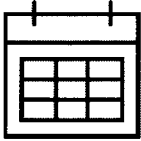
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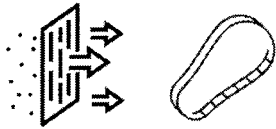
Scope of Work

Maintenance Intervals:



- Bassett will be onsite on a semi-annual basis.

Filter and Belt Replacement:



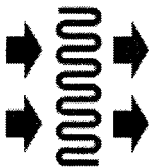
- Filters will be replaced by Bassett and provided by Bassett on a semi-annual basis.
- Belts will be replaced by Bassett and provided by Bassett on an annual basis.

Lifts:

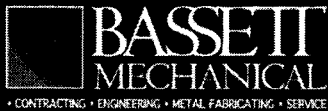


- Lift rentals are not included in the scheduled preventative maintenance portion of this agreement.

Coil Cleaning:



- Condenser coil cleaning will be done by Bassett on an annual basis.



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CUSTOMIZED PROFESSIONAL MAINTENANCE PROGRAM II TERMS AND CONDITIONS

1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractor's normal working hours.
2. In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
3. This annual agreement shall continue in effect from year to year unless either party gives written notice to the other of intention not to renew thirty (30) days prior to any anniversary date.
4. The annual Agreement price is subject to adjustment on each commencement anniversary to reflect increases in labor, material and other costs.
5. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.
6. Customer will promptly pay invoices within thirty (30) days of receipt. Should a payment become thirty one (31) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
7. This Agreement does not include repairs to the system(s), the provisions or installation of components or parts, or service calls requested by the Customer. These services will be charged for at Contractor's rates then in effect.
8. Any alteration to, or deviation from, this Agreement involving extra work, cost of materials or labor will become an extra charge (fixed price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
9. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
10. Customer shall permit only Contractor's personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate the involved item of equipment from inclusion in this Agreement.
11. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.
12. Any legal action against the Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
13. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
14. The Customer has the right to cancel this program at any time for any reason with a 30 day written notice of intent to cancel. If this action is taken, Bassett Mechanical may invoice at the preferred prevailing time and materials rates for any work that has been done which exceeds the amount(s) previously billed not to exceed the annual agreement price.
15. To the fullest extent permitted by law both customer and the contractor shall hold harmless the other party, its agent and employees from and against claims, damages, losses and expenses (including but not limited to attorney's fees) to the extent that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of the other party anyone directly or indirectly employed by that party, or anyone for whose acts that may be liable.
16. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA'S Hazard Communication Standard Regulations.
17. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation injury or illness to occupants of the facility or third parties, arising out of or in connection with the Contractor's work under this agreement.
18. Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials. In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
19. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMER'S TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.

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Inventory of Equipment

Assets

Qty	Equipment	Manufacturer	Model	Serial#	Location	Asset Note
1	HUSTISFORD ELEMENTARY SCHOOL					
1	AC 1	HONEYWELL	210-5-799	240D3C2C1A		
1	AD 1	JCI	A-4412-1	M9730	MECHANICAL ROOM	
1	AHU 1A	TRANE	L50 CLIMATE CHANGER	K2K226475	ACADEMICS	
1	AHU 2	TRANE	L14 CLIMATE CHANGER	K2L226473	GYM	
1	AHU 3A	TRANE	KT6-K908A	K2L226474	OFFICE	
1	AHU 4	TRANE	CLIMATE CHANGER L-3	K2J226380		
1	AHU 5A	TRANE	CCDB12BNBH	K88K30512		
1	AHU 6A	TRANE			KITCHEN CEILING	
1	BOILER 1	CLEAVER BROOKS	CBH200-60	L-55217	BOILER ROOM	
1	BOILER 2	CLEAVER BROOKS	CBH200-60	L-55216	BOILER ROOM	
1	PUMP 1		74739	RECRH	BOILER ROOM	
1	PUMP 2		C16JM	1-0G471-1-1	BOILER ROOM	
1	HUSTISFORD HIGH SCHOOL					
1	AIR COMPRESSOR 1	ROLAIR	H3380D	500	BOILER ROOM	
1	AIR DRYER 1	HANKISON	HPR25	H025A1151406106	BOILER ROOM	
1	AIR HANDLER 1A	TRANE	CCDA50SD0B	K80L13237	GYM/ACADEMIC	
1	AIR HANDLER 2	TRANE	CCDA08300B	K80K13238	LOCKER ROOMS	
1	AIR HANDLER 4A	TRANE	CCDA0630D0B	K88K13239	ADMIN	
1	BOILER 1	PATTERSON KELLY	N-1900-2	CK22-98-9195L- 55217	BOILER ROOM	
1	BOILER 2	PATTERSON KELLY	N-1900-2	CK22-98-9194	BOILER ROOM	
1	CONDENSING UNIT 4B	TRANE	PAUC406D	C80H07445	ADMIN/OFFICE	
1	CONDENSING UNIT 5A	TRANE	PAUC406D		SERVER ROOM	
1	PUMP 1	ARMSTRONG	816032MF			
1	PUMP 2	ARMSTRONG	816032000			
1	PUMP 3	ARMSTRONG	N/A	N/A	BOILER ROOM	
1	PUMP 4	ARMSTRONG	N/A	N/A	BOILER ROOM	

Special Provisions

Special Provisions - CPMII:



- All parts, materials and service calls not specifically stated as covered under this service agreement shall be excluded and will be invoiced separately to customer upon receiving proper approval for the work to be performed.
- Excluded from this agreement shall be all system ductwork, system piping, variable frequency drives, water treatment and anything not specifically stated as covered within this agreement.

Hustisford School District Facility Use Classification

Category 1 – District-Sponsored and District-Affiliated Organizations

Highest Priority

This category includes:

- Hustisford School District curricular, co-curricular, athletic, and school-sponsored activities.
- District-affiliated organizations and educational support groups.
- Organizations operating under the direct sponsorship or partnership of the District.

Examples include:

- PTA/PTO (Parent Connection)
 - Hustisford Athletic Booster Club
 - Before and After School Programs
 - School clubs, teams, performances, and academic programs
-

Category 2 – Community Nonprofit and Youth Organizations

High Priority

This category includes nonprofit organizations and youth groups whose mission supports the educational, recreational, civic, cultural, or social well-being of the community.

Requirements:

- Must maintain nonprofit status (501(c)(3) or equivalent).
- At least 75% of participants are residents of the Hustisford School District or students attending Hustisford schools.
- Upon request, organizations shall provide financial statements, bylaws, board member information, and participant residency verification.

Examples include:

- Youth sports organizations
 - Scouts
 - 4-H clubs
 - Community recreation programs
 - Community churches
 - Civic organizations
-

Category 3 – Community Organizations, Employees, and Regional Nonprofits

Standard Priority

This category includes:

- District employees using facilities for non-school-sponsored activities.
- Nonprofit organizations with less than 75% resident participation.
- Community organizations serving a broader regional area.
- Organizations whose mission supports community enrichment but do not meet Category 2 residency requirements.

Organizations may be required to provide nonprofit documentation and organizational information upon request.

Category 4 – Commercial, Private, and All Other Users

Lowest Priority

This category includes:

- For-profit businesses
- Commercial enterprises
- Private events
- Any group not qualifying under Categories 1–3

Examples include:

- Business meetings
 - Commercial training programs
 - Vendor events
 - Outside organizations without nonprofit status
-

General Conditions

All facility users are responsible for actual costs incurred during facility use, including custodial services, supervision, equipment setup, utilities, security, and damages.

Additional charges will be invoiced following the event and are due within thirty (30) days.

The Hustisford School District reserves the right to deny future facility use requests for any organization or individual with an outstanding balance or failure to comply with District facility use policies.

**Hustisford School District
Facility Use Fees 2026-2027**



	CATEGORY 1	CATEGORY 2	CATEGORY 3	CATEGORY 4
Facility	District	Community Non-Profit & Youth	Community/ Regional	Commercial/ Private
Classroom	No Charge	\$15/hour	\$30/hour	\$60/hour
Library/Media Center	No Charge	\$20/hour	\$40/hour	\$80/hour
Cafeteria/Commons	No Charge	\$25/hour	\$50/hour	\$100/hour
High School Gym	No Charge	\$35/hour	\$70/hour	\$140/hour
Fitness Room	No Charge	\$20/hour	\$40/hour	\$80/hour
Stage	No Charge	\$50/hour	\$100/hour	\$200/hour
Athletic Field	No Charge	\$20/hour	\$40/hour	\$80/hour
Baseball/Softball Field	No Charge	\$20/hour	\$40/hour	\$80/hour

Service	Rate
Custodian	\$40/hour
Building Supervisor	\$40/hour
Technology Support	\$45/hour
Kitchen Staff	Actual Hourly Wage
Security Officer (if required)	Actual Cost
Scoreboard Operator	Actual Cost

Equipment	Fee
Projector/Sound System	\$25
Stage Lighting	\$40
Tables & Chairs Setup	Actual Labor Cost
Athletic Equipment	By Approval Only
Kitchen Use	\$50 plus Staff Costs

Recommended General Conditions

- A minimum one-hour rental applies to gyms and auditoriums.
- Custodial charges are waived only when no additional staffing is required.
- Users are responsible for damages, excessive cleaning, or additional setup.
- School activities always have scheduling priority.
- Proof of liability insurance is required for Categories 3 and 4 and may be required for Category 2 depending on the event.
- Nonprofit organizations must provide documentation of tax-exempt status if requested.
- Facility rental fees are due prior to the event unless otherwise approved by the District.